

MEETING MINUTES

DECEMBER 15, 2024

BOARD OF DIRECTORS GENESEE RECREATION DISTRICT LATAH COUNTY, IDAHO

NOTICE IS HEREBY GIVEN to the patrons of the Genesee Recreation District
that a meeting will be held on

December 15, 2024, 6:00 P.M. @ Rec Field House @ 300 S. Pine Street Genesee, ID

The meeting minutes for the meeting is as follows:

1. Roll Call

a. Genesee Recreation District Commissioners Present at Meeting:

Art Lindquist

Jay Meyer

Kayla Brown

b. Visitors/Members of Public:

1. Harlan Zenner

2. James Mader

2. Approval of Minutes/Bills

a. Meeting minutes for Regular Meeting November 17th, 2024. – submitted for review; will be addressed next meeting in January

b. Bills

Will hold accounts payable until next month when Art is present.

3. Reports

a. **Field maintenance Updates – Outstanding Item**

1. Follow up with Sprinkler company (Art - Update)

Request summary of work (Cobblestone) completed and issues remaining.

b. **Concession Building Winterization complete**

c. **Trash and Port-a-potty service – gone for the winter.**

4. Old Business

a. **Field Lights**

1. Musco

Musco reviewing questions posed on proposal submitted; Rec District awaiting responses.

2. Estimate of Install – Site Visit by Electrician (Art Lindquist) – needs scheduled
3. Discuss Funding Options (Kayla)

b. City Letter of intent edits and resubmit. City street vacations next.

1. Kayla google drive account – send email out; get revisions to City.

c. **Remaining Work Day Tasks for winter/spring**

1. Flag Pole

A. Light - Need to purchase remaining supplies and coordinate with Mike Uhlenkott for use of truck. (Schedule field workday in 2024/2025) (Jay Meyer coordinate)

B. Purchase any remaining supplies for flagpole light

a. Confirmed with Doug Quint:

i. need wire for stretch of conduit from new panel outside of concession stand to dugout panel and need wire from concession stand new panel to north softball field junction box (200 Amp wire).

ii. Wire purchased and stored in baseball field south dugout storage for stretch from dugout panel to flagpole. Need to run 3 wires from dugout panel to ground box. Then spliced from ground box to flagpole

iii. Also need photo eye at panel at dugout.

2. Material Bunkers (Jay Scharnhorst)
3. ADA Shelf install (Art Lindquist)

d. **2025 Projects**

Update on Gathering costs and develop alternatives and draft Capital Improvement Plan (projects, cost estimate, and funding plan)

1. Lights discussed above (Kayla)

e. **Banking Account Change**

1. Make change to P1FCU and shutdown Wells Fargo; additional items need submitted (Art); New EIN number; Jay and Kayla follow up with signatures

f. **Community Wide Survey**

No issues – will proceed with public advertisement

Outstanding Items To Be Completed – Tabled Last Meeting:

a. **Bathrooms/ Concession**

1. **Finalization**

A. Complete install on remaining ADA shelves adjacent concession stand window openings (south/west windows left) prior to end of November

B. Purchase fridge prior to next baseball/softball season (February/ March)

C. Replace/trade out sink prior to next baseball/softball season (February/March)

D. Install storage shelf/storage room separator (Gun Club and Genesee Rec District); Idea of Jay Scharnhorst that he may have some shelves that could be painted.

E. Install different toilet paper dispenser prior to next softball/baseball season (February/March)

2. **Concessions checklist/ Use Rules.** Will need to follow up with a use agreement and checklist once concession building is completed.
Kayla to Draft and have complete by end of February 2025

- b. **Draft MOU With Users of Sports Field Complex – To Be Drafted and Finalized By:**
 - a. **Gun Club and Skeet – Send and get finalized beginning of 2025**
 - b. **Genesee School District – Spring 2025**
- c. **Pursue I9 Independent Contractor to Assist with Clerk Duties**

5. New Business

- a. Gun Trap and Skeet – current SIA insurance; would like to see if there is an option for additionally insured on Rec District insurance; Art to reach out to ICRMP to confirm eligibility and if there is any additional costs to the current insurance carried by the Recreation District
- b. Add Agenda item for action for January meeting – request for use of concession stand for baseball and softball season.

6. Adjournment